

**ACADEMIC ACHIEVEMENT PROGRAM  
SUMMER TRANSITIONAL PROGRAM  
PROSPECTIVE STUDENT CHECKLIST**

---

Please follow the steps below to indicate your interest in participating in the Academic Achievement Programs (AAP) - Summer Transitional Program (STP).

- ☐ **STEP 1: Complete and submit the requested documents electronically within 10 days of receiving your admission letter.** For best consideration, documents should be submitted to AAP via the [AAP-STP submission portal](#) by February 15, 2023.

- ☐ Information Sheet
- ☐ Verification Form
- ☐ Copy of parent's/guardian's 2022 Form 1040 (completed and signed)

Note: If your parent's/guardian's 2022 household federal income tax return has not been completed, a copy of your parent's /guardian's 2021 tax return can be submitted to AAP for decision purposes only. A copy of the 2022 tax return is required and must be submitted to AAP **no later than May 15, 2023**.

- ☐ **STEP 2: Set up a University Directory ID and password.**

Visit <https://identity.umd.edu/id/newuser> to create the credentials you will use to log in to your University account and diagnostic test. *Please have this information with you when you complete the diagnostic assessment.*

- ☐ **STEP 3: Register for and attend your scheduled AAP-STP information session and diagnostic assessment.**

Once you submit the documents in Step 1, AAP will notify you via email of your test date. Please register for and attend your session. The one-hour and fifteen-minute information session will include a presentation from AAP staff about program details, financial considerations and a brief question and answer period. At least one parent/guardian is strongly encouraged to attend. The information session will be held in the morning. The diagnostic assessment will be held in the early afternoon to give students an opportunity for a break in between the events. Specific times and details will be provided in your confirmation email.

*The diagnostic assessment in English, mathematics, and reading comprehension is required of all prospective program participants. Along with your application to the University of Maryland, the assessment results and supporting documents will be reviewed to determine your eligibility to participate in AAP and for placement in the Summer Transitional Program classes.*

Following your information session and diagnostic assessment, eligible students will be notified of a decision via email no later than April 1, 2023.

**STEP 4: Indicate your intention to participate in the Summer Transitional Program via email.**

Eligible students who plan to participate in STP must confirm via email.

Documents in Step 1 should be submitted through the AAP-STP submission portal at:  
[www.aap.umd.edu/stp/AAP-STP-submission-portal.html](http://www.aap.umd.edu/stp/AAP-STP-submission-portal.html)

Questions? Email us at [stp@umd.edu](mailto:stp@umd.edu)